



Heathside Walton On Thames School – PTA Meeting Minutes - General Meeting

Date: 12th November 2024 | *Time:* 19:15 | Leadership Team – Nicki Hammerton (Yr 9), Charlie Shore (Yr 9), Amanda Eastwood (Yr 9), Mike Judd (Yr 8), Joe Hoare (Yr 8) absent - Tim Lebihan, Johnny Clark behalf of the School, Ian Morley Chair of LAB (Local Advisory Board), Ash Ali Interim CEO of ElmWey

In Attendance

Kelly McIntyre (Yr 7), Julia Jones (Yr 7), Gaynor Murray (Yr 7), Rekha Varma (Yr 7), Klaudia Szabo (Yr 9), Amy Copus (Yr 7), Sandie Barkham (Yr 7), Charlotte Dunne (Yr 7), Kieran Eastwood (Yr 9),

Welcome, Introductions and Apologies

Welcomed everyone to the PTA Meeting, held at Heathside Walton on Thames School. Joe Hoare, Tracey Malik, Anna Mantle, Zingra Grant, Rachel Deans send their apologies

Ash Ali Addresses

Ash Ali provides an overall view on the PTA and their importance to the school, raising funds, community relationships and generating income for the school. AA has ideas of possible events that PTA might want to consider in order to raise the profile of the school and additional income to benefit the children. PTA to meet again with Ash.

Status

CS provided background knowledge of the Heathside Walton PTA and that the PTA formed 18 months ago from scratch. The PTA is now a registered Charity with the Charity Commission (registration no: 1207819) and also HMRC to receive Gift Aid (reference: ZD32781). The PTA meet regularly with the school (Mr Clarke, Mr Lebihan) and the LAB (Alison Bringe).

The PTA have a website which has all the current information and policies. This has been set up by MJ

<https://www.heathside-pta.org>

PTA Leadership Group

AE Resolution, to appoint Mike Judd onto the PTA Leadership team. Nominated by Kieran Eastwood, seconded by Rekha Varma

AE provides information on the structure of PTA and that PTA are a leadership group. There are no formal roles as everyone in the group helps in many different ways. All the leadership team are trustees of the Heathside Walton PTA. The PTA have adopted the constitution model from ParentKind (<https://www.parentkind.org.uk/>)

PTA meet up Fridays at the school every term and the group are looking for parent to volunteer to join. PTA would like two, year 7 parents to join the leadership team. Already nominated is Rekha Varma (Yr 7), who has been nominated by Caitlin Wood, seconded by Nina Woodward and thirded by Kristen Perrin.

Rekha Varma is now in the Heathside Walton PTA leadership team

PTA Events in 23/2024

CS goes through the events which the PTA organised in 2023/2024. These are

Christmas Disco in December 2023 - Was an important event for the children. Fundraising was not the main driver

Quiz Night in February 2024 – Quizmaster was Nick Wallace. Bring your own booze and nibbles

Library Opening with Author in March 2024 – PTA selling refreshments, cakes and popcorn

Spring School Concert in March 2024 - PTA selling refreshments and cakes

School Walk in July 2024 - PTA selling refreshments, ice pops and sweets

Summer School Concert in July 2024 - PTA selling refreshments and cakes

Summer Disco in July 2024 – Hawaiian themed - PTA selling refreshments, ice pops and sweets 200 children attended

Welcoming incoming Y7 parents

Preloved Uniform, starting to get off the ground

CS received some questions with attendant parents. Do we know why 100 children did not attend, was there a reason

CS explained that this could be that children were not available and that the ticket costs were low at £2. As before, the school required the children to have certain number of achievement points. 3 of the children did not have enough.

Another parent question was to do with Wisepay. Could they not pay through this app

AE explained that Wisepay would not let the PTA have an account as the PTA needed to be established for at least 3 years. Also, Wisepay have a high charge to use their app.

AE also explained that the PTA had looked into starting a school lottery. This was also high in fees and PTA thought best to have parents donated straight into PTA account. See the PTA website donations page

<https://www.heathside-pta.org/donations>

Finance Overview – Funds Raised

NH provided overview of accounts and money generated so far from the fundraising initiatives:

| Events / Schemes | Raised | Costs | Net |
|---|------------------|----------------|------------------|
| 2023 General Donations | £40.00 | | £40.00 |
| £20.23 Challenge | £20.23 | | £20.23 |
| 2023 Christmas Disco | £348.84 | £124.66 | £224.18 |
| Fundraising Schemes – Label Print | £45.72 | | £45.72 |
| Fundraising Scheme – Giving Machine | £98.93 | | £98.93 |
| Jan 2024 Quiz Night | £786.43 | £148.35 | £638.08 |
| VM Cash Back | £0.40 | | £0.40 |
| March 2024 Library Opening | £125.00 | £28.50 | £96.50 |
| March 2024 Spring Concert | £137.00 | £32.23 | £104.77 |
| July 2024 School Walk | £245.00 | £174.62 | £70.38 |
| July 2024 Summer Disco | £493.17 | £62.04 | £431.13 |
| July 2024 Summer Concert | £142.00 | £10.79 | £131.21 |
| Monthly Parent Donations – Stripe Payment | £260.79 | | £260.79 |
| Tesco Library Grant | £1,125.00 | | £1,125.00 |
| Total | £3,868.51 | £581.19 | £3,287.32 |

Expenditure – Funded by PTA

NH provided overview of what has been raised and purchased for the school

| Payouts / Donations | Reason | Amount |
|---------------------|------------|---------|
| Heathside School | Headphones | £233.29 |
| Heathside School | DBS Checks | £21.00 |
| Heathside School | Garden | £200.00 |
| Heathside School | Beanbags | £378.00 |

| | | |
|--------------|---------|----------------|
| | Library | |
| Total | | £832.29 |

School Asks

The PTA asked Mr Clark and Mr Lebian what their wishes were for the PTA and School. Mr Clark had 3 wishes for the PTA

- Staff Wellbeing – this could be rewards like staff coffees, chocolate, an event for the staff
- To enhance the children’s experience at the school, wellbeing of the children, benefit for the children
- School site – a welcoming experience for the children, the school has blank walls, aesthetics of the site, shared spaces enhancement, outdoor space

Mr Clark also would like to continue to build the school community with help of parents and PTA to work together and create a better home/school relationship. Collaboration between schools, parents, and the surrounding communities.

Mr Lebian had wishes too. He would like to see possible funding help for some After School Clubs for the children. Events that are non-profit related but bring the parents/teachers together. Ideas are Football competitions, Colour Run, Teacher in the Stock, Score goals against teachers, battle of the bands, tug of war, penalty shoot-out (against staff) and family day for staff. Again, building the school community.

Upcoming Events

- **Celebration of Culture, Thursday, 21st November 2024** – PTA to provide refreshment stall – **parent volunteers needed**
- **Year 7 & 8 Christmas Disco, Friday 6th December 2024** – PTA to sell tickets prior to the event, and to provide refreshments stall – **Teachers & parent volunteers needed**
- **Winter School Concert, Friday, 13th December 2024** - PTA to provide refreshment stall – **parent volunteers needed**
- **Quiz Night, Friday, 7th February 2025** - PTA to sell tickets prior to the event, and to provide/sell alcohol refreshments – Nick Wallace Quizmaster. **parent volunteers needed**

Dates for your diary

Potential target dates for events:

Spring School Concert: Friday, 28th March 2025 5pm -7pm – PTA to provide/sell refreshments

Summer School Concert: Friday, 11 July 2025 5pm -7pm – PTA to provide/sell refreshments

School Walk – No date currently July 2025 - PTA to provide/sell refreshments

Community Feedback & Engagement - Further Ideas

Sharing skills from parents who wouldn't mind giving their time, which could become afternoon club or 'parent clubs' . i.e. Parent/Grandparents, knitting or crochet club, sporting coaches,

Event raising idea - Scavenger Hunts

PTA meetings on Zoom?

Updates on Facebook, WhatsApp PTA group, Edulink, & PTA Website
