



Heathside Walton On Thames School – Full Minutes

Date: 14th November 2023 | *Time:* 19:00 | *Meeting Chair:* Leadership Team – Amanda Eastwood, Charlie Shore, Nicki Hammerton – Tim Lebihan on behalf of the School

In Attendance

Faye Jones, Donna Tickner, Michael Judd, Laura Chamberlain, Karen Mason, Nicola Wallis, Joe Hoare, Kirsty Willcocks, Annabel Morley, Ian Morley, Kieran Eastwood, Romaks Martinjaks

Welcome and Apologies

Welcomed everyone to the PTA General Meeting, held at Heathside Walton on Thames School. Tracy Mallik had also sent apologies.

Name of our PTA

AE gave options for 2 names. Keep the name as it is - Friends of Heathside Walton (FOHW) or Heathside Walton PTA. Discussion with group.

Vote for

FOHW 0
PTA 8
Undecided 3

Majority for Heathside Walton PTA

Governance / Constitution

AE explained the difference between CIO & Unincorporated Association through slides & confirmed that the School & LAB support the proposal for the PTA to have a Unincorporated Association. Most common set up for PTAs. Parentkind 13000 members approx. 50 PTAs are CIOs

Vote for

CIO 0
Unincorporated Association 14

Majority for Unincorporated Association

Resolutions

(1) To adopt the proposed ParentKind Model constitution and the change of name to ["Heathside Walton PTA" OR "Friends of Heathside Walton"]

Vote

Yes 14 No 0

2) That the CIO charity named Friends of Walton Heathside School governed by a constitution adopted on 06 December 2022 be dissolved in accordance with clause 9(1) of that constitution; and,

Vote

Yes 14 No 0

(3) That the CIO charity also named Friends of Walton Heathside School governed by a constitution adopted on 02 March 2023 be dissolved in accordance with clause 29 of that constitution.

Vote

Yes 14 No 0

4) To appoint Mr Clark (Head of School) onto the [PTA] Leadership team

Vote

Yes 14 No 0

Leadership Team

The committee intends to continue operating as a "Leadership Team" (a steering group)

In its infancy, it is premature to work on the usual Chairperson etc set-up as the PTA needs energetic and equal input from all

Three additional appointments preferred

Joe Hoare (Son Charlie Hoare 7WL) nominated – 2nd by Karen Mason

Dates for your Diaries

Friday, 8th Dec 23: PTA Christmas Disco 5-7pm

Friday, 2nd Feb 24: PTA Parents Quiz night 7 pm

PTA Christmas Disco

£2 per ticket School Children only – Tickets to be sold online if possible

Refreshments, Sweets NH has Costco & Bookers cards

Disco lights required Faye Jones might be able to help

Flyer Kirsty Willcocks to help

Donna Tickner asked about the time 5-7pm could this be changed – Tim Lebihan to check with School

Need 10 parent to help out on the evening

DBS checks require?. Tim said no as Teachers will be present

Quiz Night

First Friday after Dry January

Nick Walker MC for the evening

Flyer required

Teacher on each team?

Licence for alcohol or bring a bottle. Alcohol purchased by PTA to sell. Licence to be looked into by NH

Pre-pay for Alcohol with ticket? Fish & Chips for dinner? PTA to look at options

Building our School Library

Ideas for this – Gift a book for Christmas. Select a book from School wishlist, select gift option if you wish your Child's name to be written / stamped in book, Select delivery to School

Pre Loved Uniform

There is to be a on going collection box in the School Reception for School branded items. Blazers, ties, Skirts & PE Kit. Good quality shirts, shoes, trainers & trousers will also be available / sold

Volunteers Needed to collect & sort the items fortnightly & administer the sale of items. Could go online

Ongoing Fundraising

- Shop & Give with free donations which are made online every time you shop via The Giving Machine
- STIKINS – Labels for School uniform & equipment – PTA gets a percentage of the sale as a donation
- School Lottery – Licence require

Future ideas for fund raising

Suggestions

School lottery – NH looking at licence for this

Tim mentioned that he would like to organise a Santa fun run, raising funds

Colour Fun run in the summer

Summer fair/BBQ looking at local businesses for sponsorship, building the community & bring them together at the School

Escape room for Children's event

Suggested for Student Council to see if they had any ideas from the Childrens perspective

Comedy night

Faye Jones runs community fitness company in Walton. She could use the School facilities, (dance hall) & come up with PTA taking majority of the profit

Team events – parents / children / teams Football tournaments

Cooking lessons, raising money from tickets sales

Open Air Cinema or even film festival using the School hall

Communications with parents

Currently 300 children, could we produce a database, QR / networking to see if parents occupations / contacts could help the School in anyway

PTA have the use of Facebook

Instagram

PTA page on School website

Looking into PTA-events.co.uk

WhatsApp Broadcast only

ClassReps

Suggestion to pick a day for PTA communications to be issued for social network. School have Fridays to send their bulletin

Wishlists from the School

Raising funds for different departments. Tim to speak to each department for their wishlist. PTA can then use this to buy more effectively.
